



Manitoba Association of Community Health
c/o Nine Circles Community Health Centre
705 Broadway
Winnipeg, Manitoba, R3G 0X2

Request for Proposals

Harm Reduction Project Manager

Organizations Requesting the Services

[Manitoba Association of Community Health](#) (MACH) is a collaboration of 12 Community Health Centres working to improve the health and wellbeing of individuals and communities in Manitoba. We strive to ensure community voices are heard and met while supporting health equity, increased accessibility, and improved social determinants of health.

Location

Winnipeg, MB

Duration

February, 2019 - March 31, 2021 (estimated at part time hours)

Professional Fee

Not to exceed \$8,226.96 (Feb-March, 2019); \$50,845 (Year 2) and \$52,370 (Year 3) including GST/PST. A budget for material and expenses is available for review

While this position is posted as a contract, MACH will accept secondment requests from current MACH member employees as a .6 EFT position (classification 42B, start at Step 5). Hourly rate \$34.602 (Feb – March, 2019), Year 2: Hourly \$35.640, Year 3: Hourly \$36.710.

Services Requested Summary

MACH is seeking a Harm Reduction Project Consultant from February 2019 through March 2021 to provide the services outlined in the Funding Agreement with Public Health Agency of Canada's Harm Reduction Fund. The goal of the project is to reduce stigma & discrimination toward mental health, substance use and people who share drug use equipment and build capacity of each community health centre (CHC) to strengthen its' engagement in harm reduction practices and safe supply distribution. Key components of the project include:

1. Develop a Peer Advisory council of people who use drugs. Peers will receive training on the project, the community health approach and on developing assessment tools. Peers will participate in education and training opportunities and assist project staff in transferring this knowledge to service providers in all 12 organizations. Peers will shape the organizations individual capacity/needs assessments and inform the implementation of the results. These activities will strengthen knowledge of risk factors and participants skills and competencies.
2. Create one comprehensive 5-year MACH community health harm reduction plan to guide common community health activities including policy development, harm reduction theory education, understanding of best practice in service delivery. This ground work will support consistency in knowledge amongst members and, coupled with current epidemiological and community area data, will help guide participation in the development of the 12 agency plans.
3. Create 12 action plans: Guided by the education and data received (through the comprehensive MACH community health harm reduction plan) and the peer-informed individual agency assessment, specific and measurable strategies will be developed for each organization. These plans will identify the best practice service delivery model that the agency intends to implement



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and strategies to develop the service. Actions, outcomes and expectations will be clear and improve transparency among partners. Stigma and discrimination will be reduced in staff and needle and syringe distribution programs (NSP) and services for clients will be created or improved.

This project will focus on capacity-building of individuals, providers and strengthening of systems:

- Training to support the meaningful engagement of people who use drugs and their networks, to ensure full participation in project planning, implementation, and evaluation
- Professional development training guidelines or training for health and other service providers
- Development, evaluation and dissemination of best practice models

Using a capacity building framework, MACH will engage people who share drug use equipment in the design, implementation and evaluation of a community health approach to needle and syringe supply distribution and reducing stigma related to mental health, harm reduction and drug use. By the end of the project it is expected that all 12 MACH organizations will have an individual action plan to begin or enhance harm reduction activities within their respective organizations and in the communities they serve. The expertise of member organizations will ensure that the principles of the fund are adhered to: involvement of people who use drugs, stigma reduction, mental health promotion, sex and gender analysis, evidence based and complimentary.

Bidder Qualifications

- Demonstrated training and expertise in harm reduction theory and best practice
- Demonstrated experience in meaningful engagement of community Peers (Lived Experience)
- Evidenced training and facilitation skills
- Ability to work in a timely manner and deliver products in line with agreed timeframes, ensuring strong communication with the Partner project team
- Knowledge of the health-community-social sector is an asset
- Fluent in English and French is an asset
- Ability to meet client in Winnipeg for face to face meetings

Bidder Requirements for Submission

Bidders are to include the following information:

- Firm background and related projects
- Approach to the required work
- Rates for required work
- Three references

How to Apply

Interested bidders will electronically forward their submission to (not to exceed 20MB):

Email: mpayne@ninecircles.ca

Website links to work samples will also be accepted.

Mention “MACH Harm Reduction Project” in the subject line of your email application.

Deadline for application: Friday, February 8th by 4:00 p.m.



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MACH thanks all bidders for their interest, however only those selected for further consideration will be contacted.

MACH Member Agencies

Aboriginal Health and Wellness Centre
Centre de santé Saint-Boniface
Hope Centre
Klinik
Main Street Project
MFL Occupational Health Centre
Mount Carmel Clinic
Nine Circles
NorWest Co-op Community Health
SERC
Women's Health Clinic
Youville Health Centre