



## Acorn Family Place Job Opportunity: Casual Housekeeper

Acorn Family Place is a multi-service family resource centre providing support, enhancing education, and fostering community. We work together to strengthen children and families on the challenging journey of living and growing. We are looking for a responsible housekeeper to help maintain our facilities. The appearance of our space impacts the wellbeing and perception of every community member who walks through our doors.

**Hours:** Varied (casual)

**Salary Range:** \$15.50-\$17 / hour plus benefits (6% vacation, extended health and dental, life insurance, disability, EAP, pension)

**Position Type:** Casual/On-call

**Start Date:** As soon as possible

### **Roles and Responsibilities:**

- Ensure spaces are prepared for the next day by taking out trash, tidying furniture and dusting surfaces
- Sweep, mop floors and vacuum carpets
- Wash and sanitize washroom (toilets, sinks, mirrors, windows and counters) and restock disposables (e.g. soap, paper towels, toilet paper)
- Assist with bed bug prevention cleaning
- Occasional other tasks as assigned

### **Education and Experience:**

- Proven experience as custodian, janitor or in a similar role or eagerness to learn – training will be provided
- Knowledge of use and maintenance of industrial cleaning equipment and appliances is an asset
- Knowledge of safe disposal of chemical liquids and other hazardous components are an asset
- Attention to detail and conscientiousness
- Very good physical condition and strength

### **Skills/Abilities:**

- Reliability and punctuality
- Ability to understand verbal and written instructions
- Ability to understand and follow safety procedures
- Ability to operate vacuums and other related equipment
- Ability to safely use cleaning equipment and supplies
- Ability to lift and manipulate heavy objects

Acorn Family Place strives to employ a staff team that is inclusive and reflective of the population that we serve. We welcome applications from Indigenous and newcomer applicants, and encourage, but do not require applicants to self-identify in their cover letter.

**Contact:** Please send resume and cover letter by email to: [managerofoperations@acornfamilyplace.ca](mailto:managerofoperations@acornfamilyplace.ca)  
We thank all applicants for their interest, but only shortlisted candidates will be contacted.

**Application deadline:** May 26, 2022