



MEDIATION SERVICES: A Community Resource for Conflict Resolution, Inc.

Job Posting: Mediator (permanent, full-time)

This permanent employment opportunity requires a strongly empathetic person who is able to thrive in an environment where difficult conversations and high emotions are the norm. They must be a keen learner committed to supporting families to navigate family separation in the way that is best for them and their children.

The successful candidate will be nonjudgmental, well organized, and have strong values related to client empowerment and anti-oppressive practice. Exceptional communication and listening skills are a must. The organization is an environment where collaboration and cooperation are valued.

Requirements:

- An undergraduate degree in Conflict Resolution, Peace and Conflict Studies or related discipline. Other combinations of education and experience may be considered.
- Experience in mediation and other dispute resolution techniques
- Demonstrated ability to maintain confidentiality and build strong relationships with clients and colleagues alike
- Ability to work well independently, integrate feedback, and work collaboratively as part of a team
- Strong communication skills (verbal and written)
- Ability to initiate and manage difficult conversations, good telephone manner
- Organized, reliable, and open to learning
- Good computer skills, including Word, Excel, Outlook, etc.

Assets:

- Knowledge of family separation and / or Intimate Partner Violence
- Knowledge and experience in case development processes, administration and documentation
- Related / relevant post-secondary education
- Fluency in additional languages

Reporting:

This position reports to the Community Mediation Program Coordinator and works primarily with the Family / Co-parenting mediation program conducting intake, casework, and family separation mediations.

Compensation:

Mediation Services offers a comprehensive benefits package including health, dental, employee assistance program, and matching RRSP. The salary range for this fulltime position is \$45,000 – \$55,000 per annum based on education and experience.

Who we are:

Mediation Services is a non-profit, charitable organization with a social enterprise based in Winnipeg MB. Our purpose is facilitating peaceful interactions to transform relationships.

We value:

- Caring – demonstrating openness, compassion and empathy for people and situations and a desire to help others
- Collaboration – fostering relationships and better outcomes through working together
- Empower – Providing resources, tools and practice to build knowledge, develop accountability and grow in capacity and confidence
- Integrity – living out our principles of restorative justice and conflict resolution

All applicants are encouraged to apply, however first consideration will be given to candidates who identify as Indigenous, visible minorities or persons with disabilities who meet the required qualifications. Applicants are requested to self-declare at the time of application.

Application deadline is **Wednesday, June 7, 2023 at 9AM CST**

** Please apply with a cover letter and resume by email: info@mswpg.ca